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OFFICE OF FINANCE STAFF MEETING MINUTES

13 January 1982

A. Notes Based on DDA Staff Meetings:

- 25X1 1. It was announced John McMahon has selected a secretary, [redacted]
2. There is a HQS. Notice announcing organizational changes in the National Foreign Assessment Center. Also, NFAC has now been designated the Directorate of Intelligence.
- 25X1 3. [redacted] has prepared a list of proprietaries to be delivered to CCS in preparation for the hearings on operational proprietaries.
4. It was reported Agency seeking relief from FTE, hope to go to OMB to obtain relief.
- 25X1 5. It was reported [redacted] will be a Special Assistant to the DCI.
6. Reported HQS. Notice released on reduction on reduction of travel costs, also memo from DDA.
7. There is a new organizational chart out for the Agency showing the Executive Director function. The Executive Director and the four Deputy Directors will meet three times a week for thirty minutes to enhance better relations and communications.
8. It was reported the FBI's Freedom of Information Act Mosaic that was presented in the HQS. Auditorium on Tuesday went very well.
9. Mr. Sherman reported re LWOP for a person leaving the Agency to go to private industry that where the expertise of the individual is considered to be in short supply, an Agency provisional clearance process may be granted, facilitating returning these hard-to-get types on the Agency rolls.
10. Mr. Sherman reported DDCI approved short term pay adjustments for SIS 1 and 2. Salaries increased to \$57,500.
11. Mr. Sherman reported receiving the Intelligence Authorization Act for Fiscal Year 1982 and asked for an analysis and whatever action to be taken to be done.

B. Around-the-table:

- 25X1 1. [redacted] reported delinquent advance accounts are up by 78 cases in December, 62 in one Directorate. The OF Annual Financial Report

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is with the printers for two minor changes and hopefully will be ready for distribution by Friday. Mr. Sherman asked to see the distribution list before it is released. Reported behind on updates of GAS, having problems with system.

25X1 2. [] reported receiving calls re problems with Class B system.

25X1 3. [] reported the new Director of Financial Systems at State Department is Joe Linnemann.

25X1 4. [] reported working on W-2's, to be distributed with paychecks on 21 January for the HQS. area.

25X1 5. [] announced the following assignments:

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